



731 City Park Road / Alma, AR 72921
479-632-0700 or 479-632-4110
www.almaarkansas.gov/waterpark

Alma Aquatic Park Rental Agreement

Private Event

Private events may be reserved Tuesday-Saturday from 7:00 – 9:00pm or Sunday from 6:00 – 8:00pm.

Cost: \$700

Date of Rental Requested: _____

Time of event: _____ Expected Attendance: _____

Name of Organization: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Will you need concessions: yes _____ no _____

All pool and park policies apply during private events.

Aquatic Park staff will be present for all private events.

Concession will not be available unless requested.

INCLEMENT WEATHER: In the event of inclement weather please contact the number listed at the top of the page. Your event will be rescheduled for a later date, if available. Events will not be allowed during storms where lightning is within 3 miles or closer to the facility. If a decision is made by the pool manager to cancel a private event due to inclement weather, the manager will attempt to notify the person listed as representative on this contract.

REFUND POLICY: Refunds will be given in the case of the Aquatic Park cancelling your reservation due to weather or maintenance issues. All attempts will be made to reschedule before refund is issued. Should you choose to cancel for other reasons, a refund will be issued up to but not including the deposit amount.

RULES

1. Private events are scheduled on a first come, first serve basis. Reservations can be made by calling or visiting the Aquatic Park or City Hall.
2. Person responsible for event must sign the contract and liability waiver.
3. All reservations must be secured with a \$100 deposit upon signing of contract.

4. The Aquatic Park will call the contact person two (2) weeks in advance of the event to confirm the reservation.
5. All reservations must be paid in full two (2) week before event is held.
6. Party host is responsible for food and beverages for event. All food must remain in the designated area (pavilion) at all times during the event, with the exception of bottled water. Concession stand will open if requested by event contact person. Current prices will be charged.
7. Party host is responsible for all paper goods for the party. (Plates, napkins, utensils, cups, tablecloths, decorations, etc.) Pinatas and confetti are not allowed.
8. No glass containers allowed: alcohol and tobacco are not allowed on the property.
9. No cooking allowed inside the aquatic park. Grills in the park area may be used.
10. All party areas must be fully cleared of trash before the end of the event time. Please dispose of all trash and food in the trash bins located in the pavilion area.
11. You may arrive up to 30 minutes prior to the event time to set up and decorate.
12. All guest who will be swimming must be in appropriate swimwear attire. This includes bathing suits, swim trunks and specifically made rash-guard swim shirts. Cut-offs, gym shorts, sports bras, and t-shirts are not considered proper swim attire.
13. Alma Aquatic Park general rules are posted around property and must be followed.

The undersigned, who is to be in charge of the event and a representative of the using organization, is eighteen (18) years of age or older, and agrees that the lessee will be responsible to the Alma Aquatic Park for the use and care of the facility and property. The lessee will conform and comply with all park policies and rules. The lessee further agrees to hold the City of Alma and their employees harmless against any and all liability.

I have read the above rules and agree to abide by such. I understand that if any of the above rules are not followed, my event could be asked to leave the premises. I understand that if my event is asked to leave due to not following any of the rules listed in this contract and the general rules posted on property, I will not be issued any kind of refund.

Printed Name of Contact Person _____

Signature of Contact Person _____

Date: _____

FOR OFFICE USE ONLY

Date of Request Received: _____ By: _____

Event Booked by: _____ Date: _____

Deposit Received: Amount \$ _____ Date: _____ Check # _____ CC# _____

Final Payment: Amount \$ _____ Date: _____ Check # _____ CC# _____

Event Confirmed by: _____ Date: _____